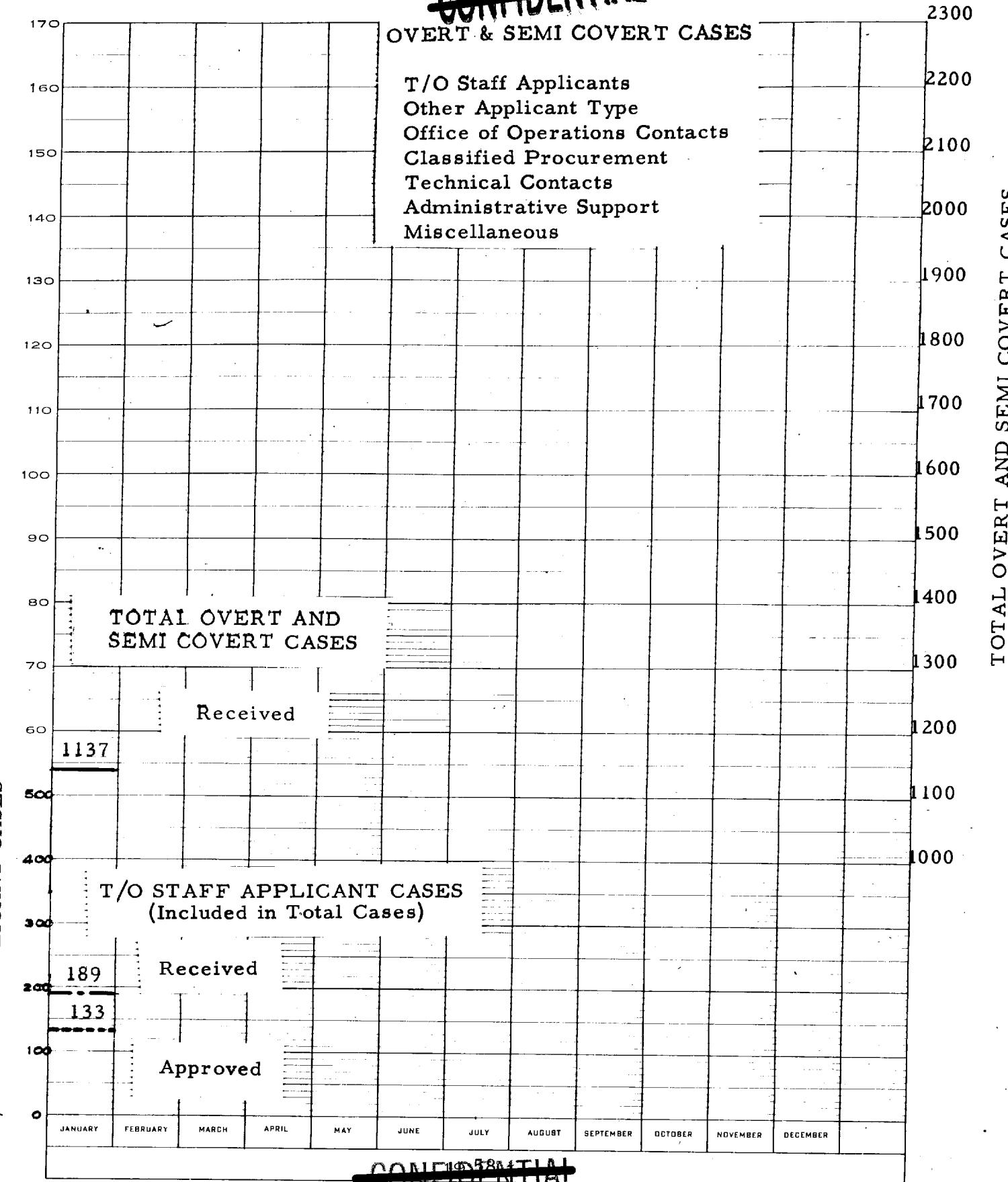


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OFFICE OF SECURITY

## STATUS OF OVERT AND SEMI-COVERT CASES

Month of January 19 58

TYPE OF CASE	PEND Beginning of Month	RECD During Month	PROCESSED					PENDING		
			Appd	Dis- Appd	Can- celed	Other Action	Total	Defd	Reg	
1. APPLICANT TYPE										
a. T/O Staff Applicants	490	189	133	13	39	20	205	25	449	
b. Other Full Fld. Inves.	732	269	98	2	27	151	278	—	723	
Totals	1222	458	231	15	66	171	483	25	1172	
2. CONTACT DIV. OO										
a. Citizens	800	340					367	—	773	
b. Aliens	49	51					59	—	41	
Totals	849	391					426	—	814	
3. CLASSIFIED PROCUREMENT	539	260					281	—	518	
4. TECHNICAL CONTACTS	28	0					11	—	17	
5. ADMIN. SUPPORT	59	6					18	—	47	
6. MISCELLANEOUS	3	22					8	—	17	
Totals	629	288					318	—	599	
GRAND TOTALS	2700	1137					1227	25	2585	

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OFFICE OF SECURITY

STATUS OF FIELD ACTIONS ON OVERT & SEMI-COVERT CASES

Month of January 19 58

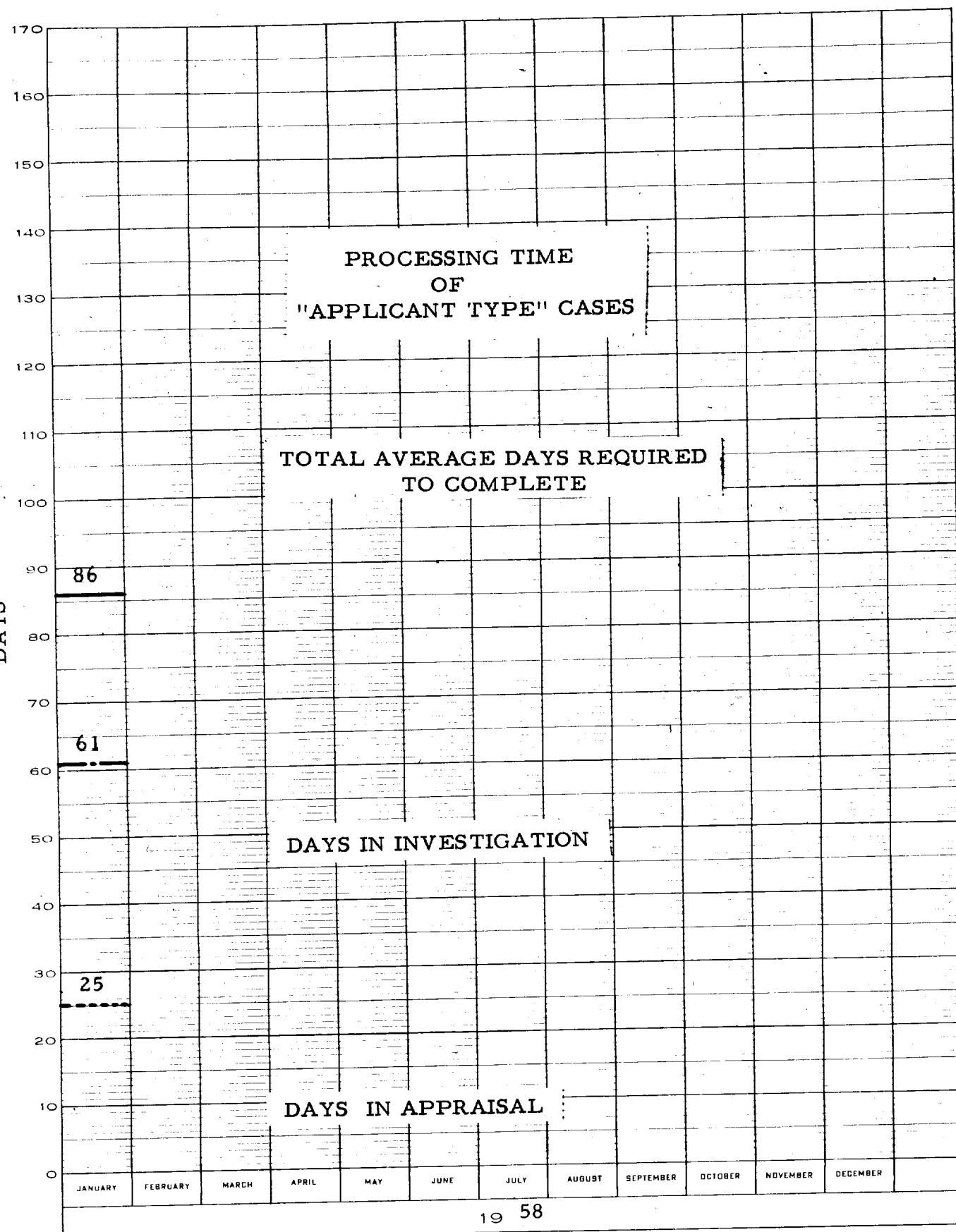
FIELD ACTIONS OR ASSIGNMENTS OF CASES SHOWN IN TABLE " "	PENDING Beginning of Month	RECEIVED During Month	COMPLETED During Month	PENDING End of Month
Field Office for full field investigation	1126	379	558	947
DFO for Name Checks Only	750	686	480	956
Unassigned				
Other				
<b>TOTALS</b>	<b>1876</b>	<b>1065</b>	<b>1038</b>	<b>1903</b>

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Chart #2

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## OFFICE OF SECURITY

## TIME FACTORS IN PROCESSING OVERT &amp; SEMI-COVERT CASES

Month of January 19 58

1. PROCESSING TIME (For <u>143</u> Regular Cases)			
Time required during month to process to Approval or Disapproval, "Applicant Type" cases received from Office of Personnel (Average number of Days):	DAYS in INVESTIGATION	DAYS in APPRAISAL	TOTAL DAYS
	61	25	86

2. ANALYSIS OF PROCESSING TIME		CASES
a. Less than 30 days		24
b. 31 to 60 days		5
c. 61 to 90 days		32
d. 91 to 120 days		58
e. 121 to 150 days		20
f. over 150 days		4

3. CASES PENDING OVER 90 DAYS		STATUS
Number of "Applicant Type" cases received from Office of Personnel and pending more than 90 days	Deferred	Regular
	4	107
	Total 4	107

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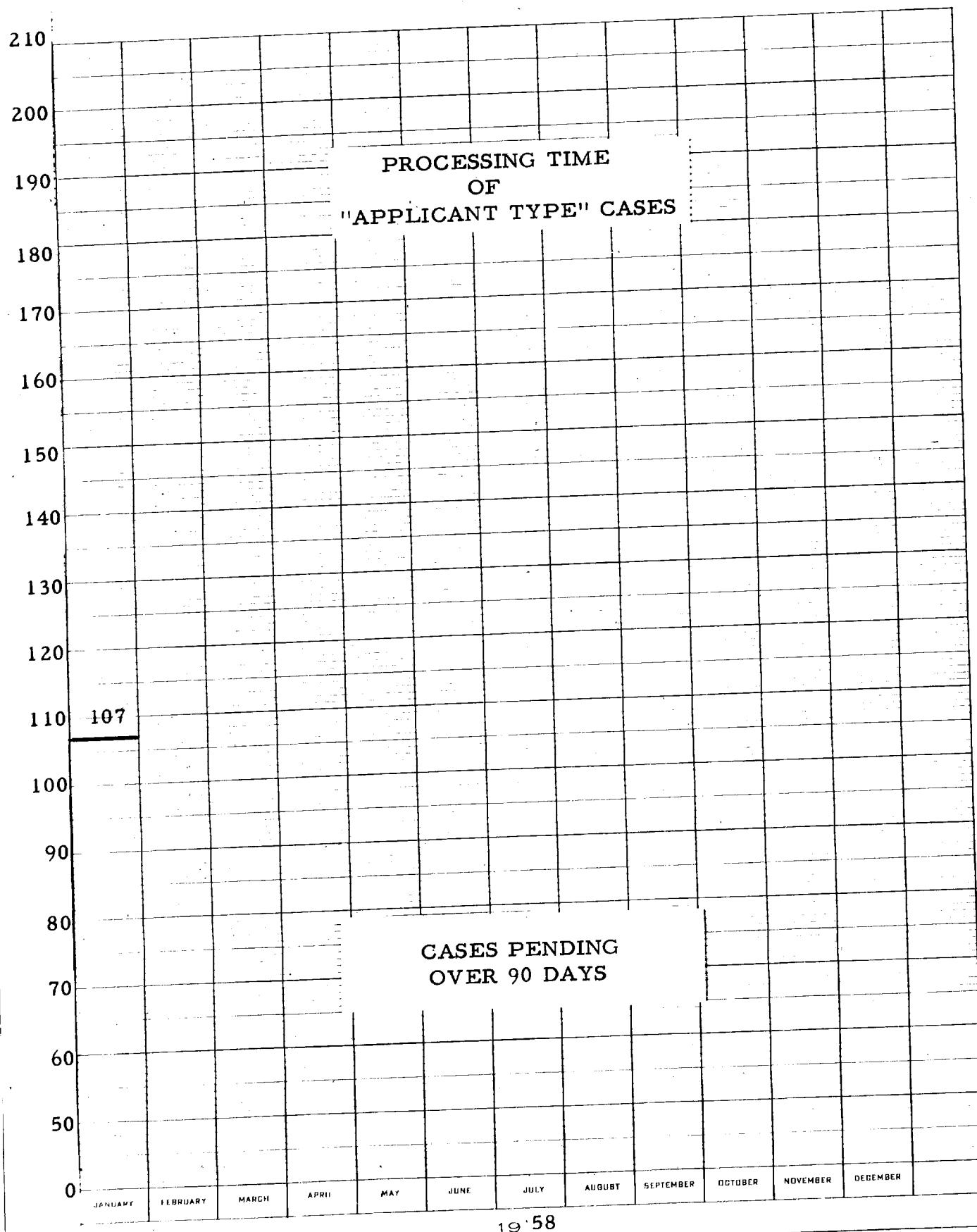


Chart #3

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(When filled in)OFFICE OF SECURITY  
CONTROL, SUPPORT AND SERVICE OF OVERT ACTIVITIESMonth of January 1958

ACTIVITY	ACTIONS	
1. Requests for CIA record checks received from other agencies		2567
2. Security files reviewed in response to other agency requests		150
(Requests pending over 10 days <u>123</u> )		
3. Employee interviews (Returnees, Resignees, Official Travelers and Special)		536
4. Employees' transfer and reassignment actions reviewed		561
REQUESTS FOR APPROVAL OF:	Disapproved	Approved
5. Training at outside institutions	0	232
6. Private travel	0	14
7. Manuscripts, speeches, books, etc.	0	42
(Total pages reviewed <u>1735</u> )		
8. Liaison contacts	15	784
9. Miscellaneous outside activities	0	252

## TRAINING ACTIVITIES

1. Security personnel receiving training during month 88
2. Agency Security Indoctrination group lectures given 4  
(Attendance 115)
3. Agency Security Reindoctrination Group Lectures Given - 4  
(Attendance 304)
4. Office of Security Man-Hours devoted to training 5,949 25X9A2
5. Total Man-Hours available to Office of Security
6. Per Cent of Man-Hours available to Office of Security devoted to training -                    25X9A2

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## OFFICE OF SECURITY

## PHYSICAL SECURITY ACTIVITIES

Month of JANUARY 19 58

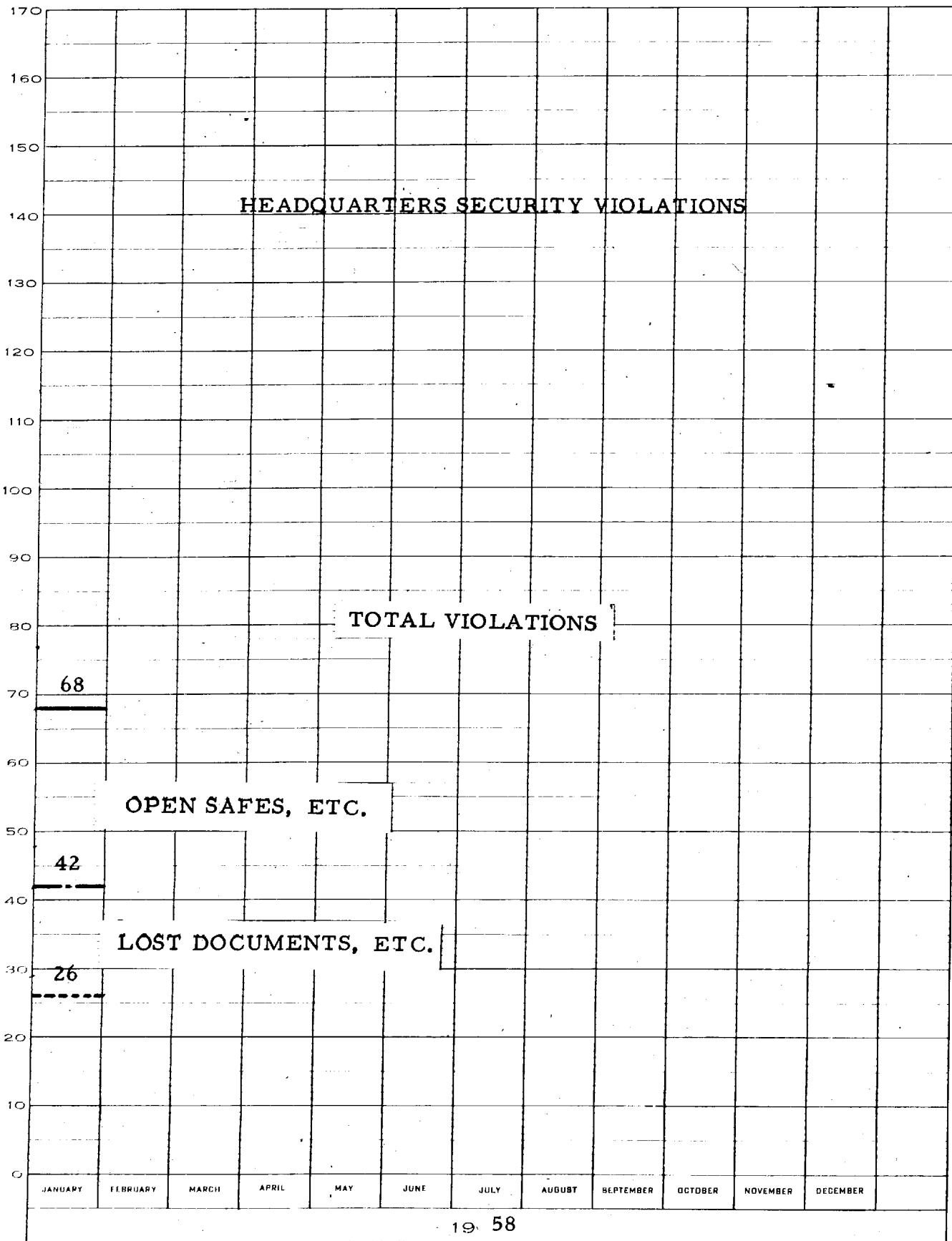
ACTIVITY	NUMBER
1. Security violations investigated and charged (Open safes, etc.)	42
2. Other security violations investigated and reported (Lost documents, etc.)	26
3. Night security inspections of offices by NSOs	134
4. Other security matters handled by NSOs after hours and other technical and related activities	1658
5. Counter audio surveillance/inspections (Manhours on Laboratory Work <u>95</u> )	40
6. Physical security surveys	30
7. Safe combinations changed	2283
8. Safes repaired	602
9. Identification processes performed	80
10. Regular, Limited and Special badges issued	437
11. Visitor Passes issued (Total)	7752
General	4887
Applicants	597
Forgotten badges	491
Deliveries, etc.	1777
12. Classified waste collected and destroyed (pounds)	175,500
13. Armed escort of classified material (domestic trips) (Man-hours expended <u>76</u> )	8
14. Safety inspections, investigations & miscellaneous safety actions *2600 Safety posters distributed during the month.	78
15. Physical Security actions for overseas stations.	53
16. Other domestic physical support actions.	32

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Chart #6